

**CHARTER**  
of the  
**Patrick Henry College Alumni Association**

**Article I — Name**

The name of this association shall be the “Patrick Henry College Alumni Association” hereafter referred to in this Charter as the Association.

**Article II —Mission and Vision**

The Mission of the Association shall be:

To advance the community of alumni and engage with and encourage Patrick Henry College and its students.

The Patrick Henry College Alumni Association seeks to:

- Cultivate alumni ownership of the College’s mission and vision through facilitating opportunities to financially support the College, contribute to campus life, and to pray for the College,
- Unite alumni by organizing networking opportunities,
- Enrich student experience through mentorship programs and facilitating internships, and
- Advance the College’s goals through recruitment and fundraising.

**Article III —Statement of Faith & Mission Statement**

The Association Board fully subscribes to, and will operate according to, the most current version of the Mission Statement and Statement of Faith of Patrick Henry College.

**Article IV: Membership**

The Association will have the following classes of members:

Section 1: Active membership in the Association includes all graduates of Patrick Henry College.

Only active members may serve on the Board.

Section 2: Honorary membership may be granted by majority vote of the Association Board to the following: former Patrick Henry College students, those who hold an honorary degree from the college, and/or any person who has rendered a service to the College or the Association, or who is approved by the Board to enjoy such status according to such procedures as the Board may determine.

Honorary members are non-voting members of the Association.

**Article V: Meetings**

Section 1: There shall be an annual meeting of the membership of the Association. Notification procedure for meetings shall be established in the Bylaws.

Section 2: Business of the Association shall be transacted by majority vote of those present (or those responding, in the case of business conducted electronically), unless otherwise specified in the Association's Bylaws.

Section 3: Special meetings may be called at the discretion of the Board.

## **Article VI: Board**

Section 1: At each annual meeting, the Association shall elect members to serve for a two-year term on the Board pursuant to the procedures set forth in the Bylaws. Their term shall begin on January 1 following their election. The board shall not exceed 15 members.

Section 2: The election of officers will take place at a meeting or electronically via correspondence, no later than twelve weeks following the election of Board members. The Board shall elect from the Board a President, Vice-President, Secretary, and Treasurer. A college representative or the chair of the Election Commission shall chair the officer election process.

Section 3: Election of officers shall occur each year, and, if re-elected, an officer may serve any number of consecutive terms.

Section 4: The Association President shall call a Board meeting no less than once per quarter (every three months). Notification procedure for meetings shall be detailed in the Bylaws.

Section 5: In order to transact business, a quorum of at least two-thirds of the current voting members of the Board must be present. Business of the Board shall be transacted by majority of the quorum.

Section 6: Active and honorary alumni association members may attend Board meetings, but may only speak if recognized by the President and do not enjoy voting rights.

## **Article VII: Duties of the Board**

Section 1: The Board shall direct the affairs of the Association, determine matters of policy for the Association, elect its officers, and fill vacancies on the Board.

Section 2: The President shall preside at all meetings of both the Association and Board, represent the Association at alumni functions, and establish ad hoc Association committees, with the approval of the Board.

Section 3: The Vice President shall assume the duties of the President in the event of their absence or resignation, and shall perform such duties as may be assigned by the President or the Board.

Section 4: The Secretary of the Board shall be responsible for taking the minutes as well as recording members present each meeting and for such other duties as provided by the Bylaws.

Section 5: The Treasurer of the Board shall be responsible for maintaining all files, records and documents, and any other duties stipulated in the Bylaws.

Section 6: The remaining Board members, Members-at-large, will assist the officers in serving and directing the Association including in committee assignments and such other duties as detailed in the Bylaws or assigned by the officers.

## **Article VIII: Removal of Board Members**

Members of the Board may be removed from office during a regular meeting of the Board by a two-thirds vote for cause, according to procedure set forth in the Bylaws.

## **Article IX: Committees**

Section 1: The Association President shall have sole authority to appoint committee chairs and committee members in accordance with the Bylaws. The Board shall confirm or reject appointments by majority vote.

Section 2: The formation or dissolution of a Committee shall require a two-thirds vote of the Board. The formation or dissolution of a Select Committee shall require a majority vote of the Board.

**Article X: Bylaws**

The Bylaws and other matters not regulated by this Charter, may be adopted, repealed or amended by a two-thirds affirmative vote of the Board.

**Article XI: Amendments**

This Charter may be amended at any Association meeting by a two-thirds affirmative vote of those present. Charter amendments proposed by active members of the Association who are not members of the Board must be submitted to the Rules Committee Chair, the President, or the Secretary of the Board at least sixty (60) days in advance of the scheduled Association meeting.

**Article XII: Ratification/Revision History**

This Charter became effective immediately upon its adoption by a two-thirds affirmative vote of the members present at the first annual meeting of the Association. Since that time there have been multiple revisions over the years, A summary of revisions starting as of 2017 shall be included below.

Revision Approval Date	Article Revised	Description of Revision(s)
Oct 7, 2017	Article II - Mission & Vision	Shift from Objectives section to organizational Mission and Vision statements and clarification of the same.
Board Approved Sep 26, 2022  PHCAA Approved Oct 1, 2022	All	Comprehensive review with numerous stylistic changes. More substantive changes: -Removal of inaugural language -added section addressing dissolution of (select) committees (Article IX) -Clarifications to the process for proposed charter revisions, whether by rules/board or by association members at large. (Article XI) -Removal of Officer consecutive term limits (Article VI.3) -Removal of Historian role as Officer role within Charter (Article VII)